



**MEASURE V
CITIZENS' OVERSIGHT COMMITTEE**

September 8, 2005 **A G E N D A**
Markham Elementary School – 6:00 p.m.
101 Markham Avenue, Vacaville, CA

1. ESTABLISH QUORUM/CALL TO ORDER

2. TOUR OF MARKHAM ELEMENTARY SCHOOL

The COC and staff will tour the completed Markham Elementary School Renovation Project. The tour will be guided by Mr. Dana LeSher and Mr. Kevin Sanders, of Harris & Associates, the project construction managers.

3. APPROVAL OF AGENDA

Motion by _____ Second by _____

That the agenda be approved as presented/amended.

4. APPROVAL OF MINUTES

July 21, 2005 Regular Meeting

Motion by _____ Second by _____

That the minutes listed above be approved as presented/amended.

**5. COMMENTS FROM THE FLOOR ON ITEMS NOT ON THE AGENDA
(5-Minute Time Limit Per Individual)**

Persons wishing to speak to items not on the agenda are asked to complete "A Request to Speak" card and present it to the Chairperson prior to the meeting. Subjects not on the agenda may be introduced at this time, but no action may be taken on them at this meeting. Please stand and state your name for the record.

**COMMENTS FROM THE FLOOR ON ITEMS ON THE AGENDA
(5-Minute Time Limit Per Individual)**

Persons wishing to speak to items on the agenda are asked to complete "A Request to Speak" card and present it to the Chairperson prior to the meeting. You will be given an opportunity to speak on the subject at the time the item is discussed by the Committee. When you address the Committee, please stand and state your name for the record.

6. 2002-03 AND 2003-04 MEASURE V PERFORMANCE AUDIT REPORT

Mr. Steve Wescoatt, of Perry-Smith, the District's audit firm, will provide a presentation of the 2002-03 and 2003-04 Performance Audit Report. This report will also be provided to the Governing Board.

7. 2003-04 FINANCIAL AUDIT REPORT

Dr. John Niederkorn, Assistant Superintendent of Business and Administrative Services, will present the 2003-04 Financial Audit Report for Measure V funds.

8. APPROVAL OF BUDGET AND EXPENDITURE REPORTS FOR CURRENT PROJECTS AND PROGRAM

Staff and program managers will provide information and answer questions on the Budget/Expenditure Reports for current projects and for the Measure V program.

Motion by _____ Second by _____

To approve current Budget and Expenditure Reports and Program Expenditure Reports as valid Measure V expenditures.

9. SIERRA VISTA RENOVATION PROJECT, INCREMENT 3, CHANGE ORDER #1, BOLLO CONSTRUCTION, INC.

The Citizens' Oversight Change Order Subcommittee reviewed and approved this item prior to the regular Governing Board meeting on August 18, 2005. The Governing Board approved this item at their August 18, 2005 regular meeting. The item is Change Order #1 for the Sierra Vista Renovation Project, Increment 3, Bollo Construction, Inc. in the amount of \$60,852.00. The original contract amount is \$1,506,561.00. This changes the contract to \$1,567,413.00, an increase of 4% of the original bid. Staff recommends approval.

Motion by _____ Second by _____

To approve Change Order #1, Bollo Construction, Inc., in the amount of \$60,852.00, for the Sierra Vista Renovation Project, Increment 3, as a valid Measure V expenditure.

10. WILL C. WOOD HIGH SCHOOL RENOVATION PROJECT: ARCHITECTURAL/ENGINEERING CONTRACT WITH MURRAY & DOWNS

The Citizens' Oversight Executive Committee reviewed this item prior to the regular Governing Board meeting on August 18, 2005. The District is set to start the planning and design of the Will C. Wood High School Renovation Project which begins the next phase, Phase 3, of the Measure V program. This requires a contract with an architectural/engineering firm. Murray & Downs, from Placerville, is a firm that is in the approved pool of architectural firms. This contract provides for renovation/master planning services and is in the Not-to-Exceed amount of \$100,000.00. Staff recommends approval.

Motion by _____ Second by _____

To approve the contract for architectural/engineering services with Murray & Downs, in the Not-to-Exceed amount of \$100,000.00 as a valid Measure V expenditure.

CITIZENS' OVERSIGHT COMMITTEE – Agenda
September 8, 2005 6:00 pm
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11. BID AWARD: ASPHALT PROJECT AT JEPSON MIDDLE SCHOOL AND MARKHAM ELEMENTARY SCHOOL

The Citizens' Oversight Executive Committee reviewed this item prior to the regular Governing Board meeting on August 18, 2005. The Governing Board approved this item at their August 18, 2005 regular meeting. In order to complete the renovation projects at these two sites, it has been determined that asphalt repair is necessary. This represents improvements that are beyond what the contractors were responsible for in the original renovation projects. These improvements will provide adequate safe walkways and paved areas for students, staff and all other users of the schools. Bids for this project were advertised in The Reporter on August 2 and August 9. A Pre-bid walk was held on August 9. Bids were opened on August 16.

Motion by _____ Second by _____

To approve the award of the Jepson/Markham asphalt project to Lister Construction, Inc., in the amount of \$139,999.00, as a valid Measure V expenditure.

12. CHAIRMAN'S REPORT

13. COMMITTEE MEMBER DISCUSSION

14. STAFF REPORTS

– Timeline, Selection Committee Appointments for New COC Members

15. FUTURE BUSINESS

16. ADJOURNMENT